

Selby District Council



Minutes

Executive

Venue:	Council Chamber - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Thursday, 3 February 2022
Time:	4.00 pm
Present:	Councillors M Crane (Chair), R Musgrave (Vice-Chair), C Lunn, D Buckle and T Grogan
Also Present:	Councillors R Packham
Officers Present:	Janet Waggott (Chief Executive), Suzan Harrington (Director Corporate Services and Commissioning), Karen Iveson (Chief Finance Officer (s151)), Alison Hartley (Solicitor to the Council and Monitoring Officer), Sarah Thompson (Housing and Environmental Health Service Manager) (for minute item 156), Peter Williams (Head of Finance), Keith Cadman (Head of Commissioning, Contracts and Procurement) and Palbinder Mann (Democratic Services Manager)

NOTE: Only minute numbers 156-157, 159 and 162 are subject to call-in arrangements. The deadline for call-in is 5pm on Thursday 17 February 2022. Decisions not called in may be implemented from Friday 18 February 2022.

153 APOLOGIES FOR ABSENCE

There were no apologies for absence.

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154 MINUTES

The Committee considered the minutes of the meeting held on 6 January 2022.

RESOLVED:

To approve the minutes of the meeting held on 6 January 2022.

155 DISCLOSURES OF INTEREST

There were no disclosures of interest.

156 COLLECTION OF HOUSING MANAGEMENT RELATED POLICIES (PETS, COMPENSATION, DECANT, DECORATION ALLOWANCE AND RECHARGE POLICIES) (E/21/40)

The Leader of the Council presented the report which asked the Executive to approve the five independent but complimentary policies relating to the Council's Housing Tenant and Property Services functions.

The Leader of the Council explained that it was effective to combine all policies into a single document ahead of Local Government Reorganisation.

RESOLVED:

To approve the following Housing Management policies to enable swift and consistent operational decisions to be made:

- a) Pet Policy**
- b) Compensation Policy**
- c) Decant Policy**
- d) Decoration Allowance Policy**
- e) Recharge Policy**

REASON FOR DECISION:

The publication of these policies has a number of individual benefits. As a collective however, they will assist the Council in their operational decision making and support tenants to better understand key matters that may affect them whilst a Selby District Council tenant.

157 FINANCIAL RESULTS AND BUDGET EXCEPTIONS REPORT TO 31 DECEMBER 2021 - QUARTER 3 - 2021-22 (E/21/41)

The Lead Executive Member for Finance and Resources presented the report which set out the financial results and budget exceptions

to 31 December 2021.

The Lead Executive Member for Finance and Resources explained that at the end of quarter three, there was a surplus in the general fund of £979k and a surplus in the Housing Revenue Account (HRA) of £185k. The Executive was informed that the capital programme was currently underspent by approximately £3m and the spend on the Programme for Growth was around £1m.

RESOLVED:

- i) **To endorse the actions of officers and note the contents of the report;**
- ii) **To approve re-profiled capital programmes and Programme for Growth as set out at Appendices C and D.**

REASON FOR DECISION:

To ensure that budget exceptions are brought to the attention of the Executive in order to approve remedial action where necessary.

158 REVENUE BUDGET AND CAPITAL PROGRAMME 2022-23 AND MEDIUM TERM FINANCIAL PLAN (E/21/42)

The Lead Executive Member for Finance and Resources presented the report which outlined the proposed budgets, bids, savings and Council Tax proposals for 2022-23.

The Lead Executive Member for Finance and Resources explained that a freeze on council tax would be proposed and that any responses received as part of the consultation had been answered by officers.

The Lead Executive Member for Finance and Resources also highlighted the potential for additional Covid contingency which would be subject to discussion later on the agenda.

In response to a query concerning the amount spent on the Programme for Growth, the Lead Executive Member for Finance and Resources stated that preparatory work had to be completed before money could be spent however it was anticipated that £5.1m would be spent on the programme in the year.

RESOLVED:

- i) **To submit the proposed budgets, bids, savings and Council Tax proposals for 2022/23 be submitted to full Council for consideration and approval subject to the final Local Government Finance Settlement,**

confirmation of the Covid contingency (at paragraph 2.4), and consideration of the budget consultation responses; and

- ii) **To submit the revised income bands for the Council Tax Support Scheme 22/23 as laid out in points 2.11 and 2.12 to Council for approval.**

REASON FOR DECISION:

To enable the Council to set its budget and Council Tax and agree revisions to the Council Tax Support Scheme for the coming financial year.

159 TREASURY MANAGEMENT QUARTERLY UPDATE - QUARTER 3 - 2021-22 (E/21/43)

The Lead Executive Member for Finance and Resources presented the report which set out the actions of officers on the Council's treasury activities for quarter three in 2021-22 and asked the Executive to approve the revised Prudential Indicators set out at Appendix A to the report.

RESOLVED:

To note the actions of officers on the Council's treasury activities for Q3 2021/22 and approve the revised Prudential Indicators set out at Appendix A to the report.

REASON FOR DECISION:

To comply with the Treasury Management Code of Practice, the Executive is required to receive and review regular treasury management monitoring reports.

160 TREASURY MANAGEMENT STRATEGY STATEMENT 2022/23, MINIMUM REVENUE PROVISION POLICY STATEMENT 2022/23, ANNUAL INVESTMENT STRATEGY 2022/23, PRUDENTIAL INDICATORS 2022/23 AND CAPITAL STRATEGY 2022/23 (E/21/44)

The Lead Executive Member for Finance and Resources presented the report which outlined the proposed Treasury Management Strategy.

RESOLVED:

It is recommended to Council that:

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- i) **The Operational Borrowing Limit for 2022/23 is set at £73m**
- ii) **The Authorised Borrowing Limit for 2022/23 is set at £78m**
- iii) **Councillors delegate authority to the Chief Finance Officer to effect movement within the agreed authorised boundary limits for long-term borrowing for 2022/23.**
- iv) **Councillors delegate authority to the Chief Finance Officer to effect movement within the agreed operational boundary limits for long-term borrowing for 2022/23 onwards.**
- v) **The treasury management strategy statement 2022/23 be approved.**
- vi) **The minimum revenue provision policy statement for 2022/23 be approved.**
- vii) **The treasury management investment strategy for 2022/23 be approved.**
- viii) **The prudential indicators for 2022/23 which reflect the capital expenditure plans which are affordable, prudent and sustainable be approved.**
- ix) **The Capital Strategy for 2022/23 be approved.**

REASON FOR DECISION:

To ensure the Council's Treasury Management Strategy and associated policies are prudent and affordable.

161 PRIVATE SESSION - EXCLUSION OF PRESS AND PUBLIC

It was proposed, and seconded, that the Executive sit in private session for the following business due to the nature of the business to be transacted.

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of business to be transacted the meeting be not open to the press and public during discussion of

the following items as there will be disclosure of exempt information as described in paragraph 3 of Schedule 12(A) of the Act.

162 UPDATE ON LEISURE SERVICES PROVISION (E/21/45)

The Leader of the Council presented the report which asked the Executive for decisions relating to leisure services provision in Selby.

Discussion took place regarding the recommendations outlined in the report and the Executive asked questions of officers in relation to the content of the report and it was acknowledged that the subsidy would require additional Covid contingency including within the Executive's proposed budget to Council.

A number of matters were discussed relating to the services and contract with particular regard to the membership numbers and Inspiring Healthy Lifestyles (IHL) plans for increasing membership and footfall. It was requested that IHL attend a future meeting to address concerns raised and provide their plans for increasing membership and footfall.

RESOLVED:

- i) To approve a maximum Covid subsidy for 22/23 financial year of £990,578.**
- ii) To endorse the actions of officers to conclude the detailed contractual negotiations and complete the deed of variation to the leisure contract, submit termination and associated lease amendments and terminations.**
- iii) To recommend to Council that as part of the budget, provision is made for an additional £250k Covid Contingency to cover the approved maximum subsidy.**

REASON FOR DECISION:

- 1) To ensure the continued provision of Leisure Services and facilitate a smooth transfer to the new unitary council together with transfer of built assets that supports future decisions regarding a new operating model for leisure across the new geography of North Yorkshire.*

- 2) *To provide an update regarding the legal position in relation to contract variation following further financial information and industry analysis to seek to mitigate the risk of legal challenge.*
- 3) *To summarise ongoing financial and operational impacts of the covid pandemic on leisure services.*

The meeting closed at 5.02 pm.